



6th Convocation

to be held on January 12, 2023

INSTRUCTIONS TO GRADUANDS

For a smooth conduct, maintaining the decorum and sanctity of the Convocation ceremony, all the graduands are requested to strictly follow the instructions given below:

Venue:The 6th Convocation of School of Planning and Architecture Vijayawada shall be held within the institutional premises. **The address of the venue is**

School of Planning and Architecture, Vijayawada
(An Institution of National Importance, Ministry of Education, Govt. of India)
Survey No. 4/4, ITI Road, Vijayawada – 520008, NTR District, Andhra Pradesh

Student Details & Consent form: All the Graduands are requested to submit the duly filled student details & consent form, and paid the fee for the 6th convocation of SPAV on or before January 05, 2023, 5:00 PM. They shall be considered to receive the degree in person on the day of Convocation.

Rehearsal: Graduands are required to attend the mandatory rehearsal on January 11, 2023 at 3:00 PM at the venue. Graduands not attending the rehearsal may not be permitted to receive the degree in person on the day of convocation.

Registration: Graduands have to register on the day of rehearsal and must collect the convocation stole and food coupons on January 11, 2023 from the venue during the rehearsal.

Dress Code: The dress code for graduands for rehearsal and convocation shall be a formal dress in cream/ivory/white colour. All the accompanying guests of graduands are advised to maintain a formal dress code.

Reporting: Graduands are required to report at the venue by 8.45 A.M. on the day of convocation and occupy the seats as per the instructions of the faculty-in-charge

Parking: Vehicles to be parked as per the instructions of the security on your arrival. Parking is available to a few on first come first basis.

Belongings: Electronic gadgets like cameras, mobile phones, tabs, etc. and edible items, water bottles, etc. are not permitted into the hall. A separate counter will be provided for depositing the electronic gadgets and bags, before start of the convocation.

Conduct: During the ceremony, graduands are required to maintain the solemnity. As the academic procession enters the hall, the entire audience is expected to rise at their respective seats till the procession proceeds and settles on the dais. Graduands and parents are requested to maintain silence during the address by the dignitaries. Clapping is not allowed till it is announced to do so.



योजना तथा वास्तुकला विद्यालय, विजयवाड़ा
School of Planning and Architecture, Vijayawada
An Institute of National Importance, Ministry of Education Gov. of India

6th Convocation

to be held on January 12, 2023

INSTRUCTIONS TO GRADUANDS

Collecting degrees/medals: Once the convocation is declared as open, the award of degrees will be followed as per the instructions given during the rehearsals, all the graduands shall stand in a queue according to their registration numbers and collect their degrees/medals as and when their names are announced. While collecting the degree, please bow to the dignitaries on the dais.

Pledge: After collecting the degrees/medals, the graduands shall stand up to take the pledge as recited.

Concluding session: The entire audience shall stand during the National Anthem. After the National Anthem, the ceremony will be declared 'closed'. The audience will remain standing until the academic procession leaves the hall. The audience will leave the hall as per the instructions of the faculty-in charge. Thereafter on announcement, clapping / rejoicing may be allowed.

Food: Lunch will be served to all the graduands and accompanying guests after the conclusion of convocation at the venue premises. No lunch will be provided on the day of rehearsal.

Accommodation & travel: The graduands shall make their own arrangements.
