



# योजना तथा वास्तुकला विद्यालय, विजयवाड़ा School of Planning and Architecture, Vijayawada

An Institute of National Importance, Ministry of Education, Govt. of India

Sy.No. 4/4, ITI Road, Vijayawada – 520 008, Andhra Pradesh

Annexure B - Planning

## **NO DUES FORM (for Completion of Studies)**

*(for UG, PG, & PhD Students of Final Semester – to be submitted to Head of Department, before the student leaves campus/hostel after completion of Programme)*

Date: \_\_\_/\_\_\_/20\_\_\_

Name of the Student : \_\_\_\_\_

Registration No : \_\_\_\_\_

Course : **B.Plan.** / **M.Plan (URP / EPM / TP)** / **Ph.D (Please tick)**

Semester : Odd / Even (Please tick)

Academic Year : 20\_\_\_-\_\_\_

Certified that the student named above has returned the materials and paid all the school dues in respect of:

S. No.	Particulars	Name of the in-Charge	Signature with Date
1	Library	Dr. Y.S. Rao	
2	Hostel	Chief Warden	
3	Mess	Ar. Deepak Kumar	
4	Accounts (School Fees due)	Accounts Section	
5	Anti-Ragging Committee	Mr. Karthik Ch.	
6	Sports/Musical Instruments	Dr. Prashanti Rao / Dr. Srinivas D / Mr. P. Santhosh Kumar	
7	Environmental Lab	Ms. Ekta	
8	GIS Lab	Dr. Naina Gupta	
9	Transportation Lab	Dr. Naina Gupta	
10	Central Computer Lab	Dr. Uma Sankar B / Mr. K M Govindan	
11	Thesis (Soft, Hard copy & Similarity Index)	<b>Respective Thesis Coordinators</b>	

*Instructions: 1. The student is required to submit the duly filled 'No Dues' form to their respective Head's of the Department before leaving the campus/hostel; 2. The results of a student and final Semester marksheet & Provisional Certificate of Degree may be withheld if the duly filled and signed 'No Dues Form' is not submitted. (Refer A.O. 6.17(UG) and AO.6.16(PG&PhD), 3. If you are not engaged with any of the above Lab, mention N.A*

**(Signature of the Student)**

**Signature of Head, Dept. of Planning**

