



योजना तथा वास्तुकला विद्यालय, विजयवाड़ा
School of Planning and Architecture, Vijayawada
An Institute of National Importance, Ministry of Education Gov. of India

No.1.1/SPAV/Exams/2025-26

Dated: 21.11.2025

NOTICE

It is hereby informed to all the students of UG, PG & Ph.D Programmes that, all are required to submit the "No Dues" form (Annexure I for Architecture & Annexure II for Planning) to their respective Department's prior to the commencement of the Odd Semester, Regular End Examinations, A.Y 2025-2026. After clearing all the dues, the "Admit Cards" for examination will be issued to the students.

In this regard, all students are advised to adhere the directions strictly for attending the Odd Semester, Regular End Examinations, A.Y 2025-2026 scheduled from 2nd Dec to 22nd Dec 2025. 'No Dues' form is available with their respective Departments & SPAV Website.

This is issued with the approval of the Competent Authority.

Controller of Examinations

Copy to:

1. Director, for kind information please
2. All Deans/ HODs/ Section Heads
3. FI (CC) & IT Section – to upload the same on the Institute website.



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School of Planning and Architecture, Vijayawada

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Sy.No. 4/4, ITI Road, Vijayawada – 520 008, Andhra Pradesh

Annexure II

NO DUES FORM

(for UG, PG & Ph.D Students - for issue of Admit Cards during End Exams)

Date: ____/____/20____

Name of the Student : _____
Registration No : _____
Course : B.Plan. / M.Plan. (EPM/ URP/ TP)/ Ph.D (Please tick)
Semester : Odd / Even (Please tick)
Academic Year : 20____ - ____

Certified that the student named above has returned the materials and paid all the school dues in respect of:

S. No.	Particulars	Name of the in-Charge	Signature with Date
1	Library	Mr. G. S.Viswanath	
2	Hostel	Chief Warden	
3	Mess	T Gnani Chaitanya	
4	Accounts (School Fees due)	Accounts Section	
5	Anti-Ragging Committee	Ar. Ch. Karthik	
6	Sports/Musical instruments	Dr. P. Siva Prasad/ Dr. Anurag Bagade	
7	Environmental Lab	Ms. Ekta	
8	GIS Lab	Mr.Abhishek A./ Mr. K M Govindan	
9	Transportation Lab	Dr. Naina Gupta	
10	Central Computer Lab	Dr. Uma Sankar B / Mr. K M Govindan	

Instructions: 1. The student is required to submit the duly filled and signed 'No Dues' form to their respective Head's of the Department, on or before 01 Dec 2025, for issue of Admit Cards for End Examinations.

2. If you are not engaged with any of the above Lab, mention N.A.

3. For Students declared ineligible due to attendance shortage/internal marks, this may be submitted before the Supplementary/next exam.

(Signature of the Student)

Head, Dept. of Planning



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Annexure I

NO DUES FORM

(for UG, PG & Ph.D Students - for issue of Admit Cards during End Exams)

Date: ____/____/20____

Name of the Student : _____
Registration No : _____
Course : B.Arch./M.Arch.(SA/LA/AC/MBEM/MUD/DES)/Ph.D (Please tick)
Semester : Odd / Even (Please tick)
Academic Year : 20____-____

Certified that the student named above has returned the materials and paid all the school dues in respect of:

S. No.	Particulars	Name of the in-Charge	Signature with Date
1	Library	Mr. G. S.Viswanath	
2	Hostel	Chief Warden	
3	Mess	T Gnani Chaitanya	
4	Accounts (School Fees due)	Accounts Section	
5	Anti-Ragging Committee	Ar. Ch. Karthik	
6	Sports/Musical instruments	Dr. P. Siva Prasad/ Dr. Anurag Bagade	
7	Art Lab	Mr. P Santhosh Kumar	
8	Climatology/Energy Studies/Acoustic Lab	Dr. Lilly Rose A/ Dr. Faiz Ahmed Ch	
9	Structures /Material Testing/ Survey Lab	Dr. P. Siva Prasad	
10	Conservation Lab	Ar. Deepthi Varghese	
11	Landscape Lab	Dr. Banu Chitra	
12	Material and Construction Lab	Ar. Ch. Karthik	
13	Central Computer Lab	Dr. Uma Sankar B / Mr. K M Govindan	
14	Construction Yard	Ar. Deepak	
15	Model Making and Carpentry Workshop	Dr. Jagath Kumari D	
16	M.B.E.M. Lab	Dr. Kranti Kumar M	

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(Signature of the Student)

Head, Dept. of Architecture