**No. 1/SPAV/Acad./Admissions/JAAP-PG 2026** **22nd June, 2026**

# INSTRUCTIONS FOR PHYSICAL REPORTING on 15th and 16th July 2026 for Students being admitted to PG Programmes in SPA Vijayawada through JAAP-PG 2026 for the Academic Year 2026–27

## 1. Physical Reporting to the Institute:

Candidates who have secured admission to PG Programmes through JAAP-PG 2026 for the Academic Year 2026–27 are required to complete the following procedure by **Physically Reporting on 15th and 16th July 2026** at the campus for smooth confirmation of admission. However, Classes for First Semester of all the PG Programmes will commence on 19th August 2026.

*Owing to the document verification as well as reporting procedure and the number of Candidates reporting, it may be essential for the Candidates to be available on both the days. Hence, Candidates must make their own arrangements of Board and Lodging outside the Institution campus. Candidates are advised to make travel arrangements for return journey accordingly.*

## 2. Academic Semester Registration:

All students are required to register for the Odd Semester 2026 through the SAMARTH Portal, which shall be made available on the SPAV website homepage on 15th & 16th July 2026. In order to fill this Semester Registration Form, candidates are required to pay the balance Tuition Fee as per below:

| S.No. | Fee Heads | Amount payable by Hostelers (in INR) | | Amount payable by Non-Hostelers (in INR) | |
|---|---|---|---|---|---|
| | | GEN / OBC-NCL / EWS | SC/ST/PWD | GEN / OBC-NCL / EWS | SC/ST/PWD |
| I | Tuition Fee (Annual) (Including Institute Security deposit of INR 10,000/- & Annual Seat Rent of INR 10,000/-) | 1,20,000 | 70,000 | 1,20,000 | 70,000 |
| II | Fee Paid at JAAP-PG 2026 (Seat Acceptance Fee of INR 15000/- + Partial Admission Fee of INR 15000/-) | 30,000 | 30,000 | 30,000 | 30,000 |
| III | Hostel Fee | 20,000 | 20,000 | NIL | NIL |
| IV | Hostel Security Deposit | 10,000 | 10,000 | NIL | NIL |
| V | **Balance Fee to be Paid in INR (I - II + III + IV)** | **1,20,000** | **70,000** | **90,000** | **40,000** |

For more details about Fee Structure, Method of Payment, please visit https://spav.ac.in/feesstructure.html

## 3. Verification of Documents on 15th & 16th July 2026:

Upon arrival at the campus, physical verification of documents and credentials will be conducted on 15th & 16th July, 2026 (09:00 AM to 05:00 PM). No original documents will be retained by SPAV; therefore, students may take back all original documents after verification. Candidates are required to bring the following documents in original along with **ONE SET of self-attested photocopies**:

a) OBC-NCL Certificate in Central Government format issued on or after 01st April 2026, if applicable
b) EWS Certificate in Central Government format issued on or after 01st April 2026, if applicable

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c) SC/ST Certificate in Central Government format, if applicable
d) PwBD Certificate in Central Government format, if applicable
e) Class X Certificate
f) Aadhaar Card
g) Bachelor's Degree Certificate / Bachelor's Degree Provisional Certificate / Course Completion Certificate on the letterhead of the institution signed by the Head of the Institution/Department.
h) Master's Degree Certificate / Master's Degree Provisional Certificate / Course Completion Certificate on the letterhead of the institution signed by the Head of the Institution/Department (if applicable).
i) Mark Sheets of all semesters of the Bachelor's/Master's Degree Programme.
Certificate from Competent Authority in regard of Wards/dependents of the Defence/Paramilitary Personnel killed or permanently disabled in action during war or peacetime operations (DS Category)/ Kashmiri Migrant in respect of the candidates.
j) Two latest Passport size Photographs

**Note:** Failure to produce any of the above documents or non-payment of applicable fee during physical verification may lead to cancellation of admission.

**4. Hostel Registration:**

Upon completion of Physical Reporting and Semester Registration, candidates wishing to avail hostel accommodation may proceed to the Hostel Office for registration.

For further updates on SPAV Hostels (Rules and Regulations for Hostel Residents, Hostel Inmate Form, Mess Fee payable for the entire Academic Year at the time of Physical Reporting, etc.), please visit https://www.spav.ac.in/spav_hostel.html from time to time.

**5. Commencement of Classes:**

**Classes for First Semester of all the PG Programmes will commence on 19th August 2026.**

**6. For any query related to admissions, please contact:**

| | |
|---|---|
| **Related to Admissions** | : admissions@spav.ac.in |
| **Related to Fee Payment** | : accounts@spav.edu.in |
| **Related to Samarth Registration** | : itsupport@spav.ac.in |
| **Related to Hostels** | : chief.warden@spav.ac.in |
| **Related to Courses in Department of Planning** | : headplanning@spav.ac.in & planning@spav.ac.in |
| **Related to Courses in Department of Architecture** | : headarchitecture@spav.ac.in & architecture@spav.ac.in |

Dr.RNS

For **Registrar i/c**